



New Agent Training Portal!

We are pleased to announce that our required annuity product specific training for new agents is now easier than ever to access and complete! The content of the training will remain the same; however it will no longer be included in the agent contract. Instead, we have created a website that will house all of the product specific training, making it even easier to complete. The training can be completed before or after contracting, prior to submitting business. If you have already completed the annuity product specific training, you do not need to complete it again.

To complete the Annuity Product Specific Training for New Agents, follow the steps below:

1. Go to our Agent Portal (<https://acl.admin-portal.org>) and click on the Trainings icon under the useful tools section at the bottom of the page. You will not need an agent number to login to complete the trainings. You may also access the site directly by clicking on the link below:
<https://acl.admin-portal.org/training/>
2. You will be directed to the home page of our training site. Click on the Register button to create an account.
3. Fill out all of the required fields. When prompted, enter the Access Code. The code is **Agent1405** and is case sensitive.
4. Once you have completed registration, you will be taken to the courses page when you can select the course you would like to complete.
5. Once you have completed the required training, your certification will be automatically recorded in our system.

Please feel free to contact us at 800-247-1423 if you have any questions or need assistance.